

STUDENT CODE OF CONDUCT



IVY TEST PREP
2015-2016

www.ivytp.com

The mission of Ivy Test Prep is to enable K-12 students at all levels of achievement to reach their full learning potential in a safe, family-like atmosphere. In order to maintain a safe and orderly campus, Ivy Test Prep has adopted strict behavior rules and all students are expected to adhere to them. These rules are based upon state and district mandates. All students referred to the Coordinator will be counseled and have their parents/guardians contacted. Serious offenders of center rules will be suspended and a parent conference with a dean or administrator will be required before the student may return to center. All incidents and action taken by the center will be recorded on the student's anecdotal record. The following is a list of the major infractions of center rules along with the action taken by the Coordinator:

Alcohol Use: IVY TEST PREP has a zero tolerance policy regarding possession and consumption of alcohol. Any student found possessing or consuming alcohol will be suspended and cited by center policy.

Assault on Another Student or Staff: IVY TEST PREP has a zero tolerance policy regarding assaults, both physical and verbal. Students involved in assaults will be arrested, suspended and possibly expelled from IVY TEST PREP.

Defacing Center Property: IVY TEST PREP has a zero tolerance policy regarding graffiti, vandalism, and other forms of damage to center property. Any student found defacing center property will be arrested, suspended and cited by center policy.

Defiance Toward Tutor or Staff: Students shall not defy any coordinator, tutor, or any other adult at center. Defiant students will be counseled and possibly suspended or expelled. The dean will hold conferences with the student, parent and staff member.

Disruptive Center Behavior: Student behavior that disrupts center activities will not be tolerated. Disruptive students will be counseled and parents notified.

Drug Use: IVY TEST PREP has a zero tolerance policy regarding drugs. Any student found in the possession of drugs will be arrested, suspended and possibly expelled from IVY TEST PREP. Student found selling drugs will be arrested, suspended, and possibly expelled from IVY TEST PREP.

Electronic Devices: IVY TEST PREP has a zero tolerance policy towards all electronic devices (including beepers, walkmans, Discmans, etc.) Electronic devices will be confiscated and returned to the student after appropriate behavior has been demonstrated.

Fighting: IVY TEST PREP has a zero tolerance policy regarding fighting. Students found fighting will be arrested, cited, suspended and may be expelled from the center.

Hate Crimes: IVY TEST PREP has a zero tolerance policy regarding hate crimes. A hate crime is defined as an act or an attempted act against a person or property that constitutes an expression of hostility toward the victim due to race, religion, disability, gender, ethnicity, or sexual orientation. Students found committing a hate crime may be arrested, suspended, and possibly expelled from the center or given other appropriate disciplinary action.

Possession of Dangerous Weapons: IVY TEST PRE has a zero tolerance policy towards dangerous weapons (this includes guns, facsimile guns, BB guns, knives, explosive devices, clubs, or anything that can be construed as a weapon). Students found in possession (including concealment in lockers, vehicles, etc.) of these weapons will be arrested, suspended, and expelled from IVY TEST PREP.

Sexual Harassment: IVY TEST PREP has a zero tolerance policy regarding sexual harassment. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature that may have a negative impact on academic performance, or of creating an intimidating, hostile or offensive educational environment. Students found committing acts of sexual harassment will be counseled and may be suspended or recommended for expulsion or other appropriate disciplinary action.

Stealing: IVY TEST PREP has a zero tolerance policy regarding stealing. Any student found stealing or attempting to steal center property or personal property will be arrested, suspended, and possibly expelled from IVY TEST PREP.

Technology/Computers: Inappropriate use of technology, computers, and/or computer networks belonging to IVY TEST PREP is not tolerated. Inappropriate use refers to the following unauthorized acts: attempts to alter, harm, or destroy data, software, and/or hardware; installing software on computers; accessing or transmitting information that is in violation of federal and/or state laws, including but not limited to obscene, copyrighted, or threatening material; or otherwise accessing resources for which staff permission was not granted. Any student found damaging or destroying center property, or accessing or transmitting information that is in violation of federal and/or state laws will be arrested, suspended, and possibly expelled, as well cited by center policy. Students who otherwise demonstrate inappropriate use of technology/computers belonging to IVY TEST PREP will be counseled and possibly suspended from the center with parent notification.

Vulgar Language: Vulgar language is not tolerated at IVY TEST PREP. Students found displaying or using vulgar language will be counseled and possibly suspended from the center with parent notification.

I have read and agree to the above rules. I understand that violations will result in the disciplinary action.

(Parent/Guardian's Signature if Student is a Minor)

(Date)

(Student's Signature if Not a Minor)

(Date)